



# Course and Tuition Assurance Arrangements

## Course Assurance Arrangements

### Our Obligation

Under the provisions of the *Higher Education Support Act 2003*, Christian Heritage College is obliged to provide domestic students with a course assurance arrangement. The objective of such an arrangement is to afford protection to students by ensuring that, if Christian Heritage College ceases to be able to provide a course of study, all students enrolled in a course are able to:

- enrol in a similar course of study with another higher education provider and receive full credit towards the same or a comparable qualification from the second provider for any successfully completed units of study undertaken as part of that course of study; and
- if necessary, receive a payment equivalent to any student contribution amount (applicable to Commonwealth Supported Places) or tuition fee (applicable to full-fee paying students) paid for any undelivered unit of study. (A refund need not be paid to a student where Christian Heritage College, with the agreement of the student, transfers to another provider the student's contribution amount or tuition fee for any uncompleted units of study in order for the student to complete study with that provider).

### Our Arrangements

In the case that Christian Heritage College ceases to exist, arrangements have been made with Tabor College Incorporated, South Australia, and Avondale College, for domestic students to transfer **with full credit** into comparable courses nominated by Tabor College and Avondale College, as indicated in the following table. As new courses are accredited, these arrangements are expanded to include them.

Course Code	Course Name	Alternate Course	Institution
BS01	Diploma of Business	554 Associate Degree in Arts (Business stream)	Tabor College
BS03	Diploma of Management	554 Associate Degree in Arts (Business stream)	Tabor College
BS04	Associate Degree in Business	554 Associate Degree in Arts (Business stream)	Tabor College
BS11	Bachelor of Business	555 Bachelor of Arts (Business)	Tabor College
		Bachelor of Business	Avondale College
BS41	Graduate Certificate in Management	Graduate Certificate in Leadership & Management	Avondale College
BS42	Graduate Diploma in Management	Graduate Diploma in Leadership & Management	Avondale College
CC11	Bachelor of Arts/Bachelor of Education (Secondary)	575 Bachelor of Arts/Bachelor of Education (Secondary)	Tabor College
		Bachelor of Arts/Bachelor of Teaching	Avondale College
CC12	Bachelor of Arts/Bachelor of Education (Primary)	525 Bachelor of Education Primary <i>or</i> 125 or 555 Bachelor of Arts & 515 Bachelor of Education	Tabor College
		Bachelor of Education (Primary)	Avondale College
CC20	Bachelor of Arts/Bachelor of Education (Primary/Early Years)	525 Bachelor of Education Primary <i>or</i> 125 or 555 Bachelor of Arts & 515 Bachelor of Education	Tabor College
		Bachelor of Education (Early Childhood)	Avondale College

Course Code	Course Name	Alternate Course	Institution
CC21	Bachelor of Arts/Bachelor of Education (Primary/Middle Years)	525 Bachelor of Education Primary <i>or</i> 545 Bachelor of Education Middle School <i>or</i> 555 Bachelor of Arts <i>or</i> 515 Bachelor of Education & 125 Bachelor of Arts	Tabor College
		Bachelor of Education (Primary)	Avondale College
CC22	Bachelor of Arts/Bachelor of Education (Secondary/Middle Years)	575 Bachelor of Arts/Bachelor of Education (Secondary) <i>or</i> 125 Bachelor of Arts <i>or</i> 555 Bachelor of Arts	Tabor College
		Bachelor of Arts (Secondary)	Avondale College
ED11	Bachelor of Education (Primary)	525 Bachelor of Education Primary <i>or</i> 545 Bachelor of Education Middle School	Tabor College
		Bachelor of Education (Primary)	Avondale College
ED12	Bachelor of Education (Primary/Early Childhood Education)	525 Bachelor of Education Primary	Tabor College
		Bachelor of Education (Early Childhood)	Avondale College
ED13	Bachelor of Education (Secondary)	575 Bachelor of Arts/Bachelor of Education (Secondary) <i>or</i> Bachelor of Education (Secondary)	Tabor College
		Bachelor of Education (Secondary)	Avondale College
ED14	Bachelor of Education (Graduate Entry)	535 Bachelor of Education (Secondary) <i>or</i> Bachelor of Teaching (Secondary)	Tabor College
		Bachelor of Teaching (Secondary)	Avondale College
ED15	Bachelor of Education (Primary/Early Years)	525 Bachelor of Education Primary	Tabor College
		Bachelor of Education (Early Childhood)	Avondale College
ED16	Bachelor of Education (Primary/Middle Years)	525 Bachelor of Education Primary <i>or</i> 545 Bachelor of Education Middle School	Tabor College
		Bachelor of Education (Primary)	Avondale College
ED17	Bachelor of Education (Secondary/Middle Years)	575 Bachelor of Arts/Bachelor of Education (Secondary) <i>or</i> 545 Bachelor of Education Middle School	Tabor College
		Bachelor of Education (Secondary)	Avondale College
ED18	Bachelor of Education (Secondary/ Middle Years-Graduate Entry)	535 Bachelor of Education (Secondary) <i>or</i> 545 Bachelor of Education Middle School	Tabor College
		Bachelor of Teaching (Secondary)	Avondale College
ED31	Bachelor of Education (Inservice)	525 <i>or</i> 545 Bachelor of Education	Tabor College
ED32	Bachelor of Education (Inservice) (Pre-registration)	525 <i>or</i> 545 Bachelor of Education	Tabor College
ED33	Bachelor of Education (Inservice) (Extended)	525 <i>or</i> 545 Bachelor of Education	Tabor College
ED34	Bachelor of Education (Inservice) (Extended) (Pre-registration)	525 <i>or</i> 545 Bachelor of Education	Tabor College
ED42	Graduate Certificate in Christian Education	566 Graduate Certificate in Christian Education <i>or</i> 556 Graduate Certificate in Education Studies	Tabor College
ED43	Graduate Diploma in Christian Education	516 Graduate Diploma in Christian Education	Tabor College
ED46	Graduate Certificate in Christian Education (Pre-registration)	566 Graduate Certificate in Christian Education	Tabor College
ED47	Graduate Diploma in Christian Education (Pre-registration)	516 Graduate Diploma in Christian Education	Tabor College
ED51	Master of Education	507 Master of Education	Tabor College
		Master of Education	Avondale College
ED52	Master of Education (Pre-registration)	507 Master of Education	Tabor College
		Master of Education	Avondale College
HU11	Bachelor of Arts	125 <i>or</i> 555 Bachelor of Arts <i>or</i> 405 Bachelor of Intercultural Studies	Tabor College
		Bachelor of Arts	Avondale College
MS03	Diploma of Biblical Studies	304 Associate Degree in Ministry	Tabor College
MS04	Diploma of Ministry Studies	304 Associate Degree in Ministry	Tabor College
MS05	Diploma of Practical Ministry	304 Associate Degree in Ministry	Tabor College
MS11	Bachelor of Ministry	305 Bachelor of Ministry	Tabor College
MS41	Graduate Certificate in Ministry Studies	356 Graduate Certificate in Ministry	Tabor College
MS42	Graduate Diploma in Ministry Studies	306 Graduate Diploma in Ministry	Tabor College
SS03	Associate Degree in Youth Studies	104 Associate Degree in Arts (Youth Work Stream) <i>or</i> 125 Bachelor of Arts (Youth Work major)	Tabor College
		125 Bachelor of Arts (Youth Work major)	Tabor College
SS04	Diploma of Social Science	204 Associate Degree in Counselling	Tabor College

Course Code	Course Name	Alternate Course	Institution
SS05	Associate Degree in Counselling	204 Associate Degree in Counselling	Tabor College
SS06	Associate Degree in Social Science	204 Associate Degree in Counselling <i>or</i> 124 Associate Degree in Arts (Youth Work Stream)	Tabor College
SS11	Bachelor of Social Science	205 Bachelor of Counselling	Tabor College
SS12	Bachelor of Social Science (Counselling)	205 Bachelor of Counselling	Tabor College
SS13	Bachelor of Social Science (Youth Studies)	125 Bachelor of Arts Youth Work	Tabor College
SS15	Bachelor of Social Science (Human Services)	205 Bachelor of Counselling <i>or</i> 405 Bachelor of Intercultural Studies	Tabor College
SS16	Bachelor of Social Science (Chaplaincy)	205 Bachelor of Counselling <i>or</i> 125 Bachelor of Arts Youth Work	Tabor College
SS41	Graduate Certificate in Human Behaviour	256 Graduate Certificate in Counselling <i>or</i> 356 Graduate Certificate in Ministry	Tabor College
SS42	Graduate Diploma in Counselling Studies	206 Graduate Diploma in Counselling	Tabor College
SS43	Graduate Diploma in Human Studies	206 Graduate Diploma in Counselling <i>or</i> 306 Graduate Diploma in Ministry <i>or</i> 406 Graduate Diploma in Intercultural Studies	Tabor College
SS44	Graduate Certificate in Marriage & Family Counselling	256 Graduate Certificate in Counselling	Tabor College
SS45	Graduate Diploma in Youth Studies	306 Graduate Diploma in Ministry	Tabor College
SS46	Graduate Diploma in Chaplaincy	206 Graduate Diploma in Counselling <i>or</i> 306 Graduate Diploma in Ministry	Tabor College
SS47	Graduate Certificate in Couple Counselling	256 Graduate Certificate in Counselling	Tabor College
SS51	Master of Counselling	207 Master of Counselling	Tabor College
SS52	Master of Counselling (Honours)	207 Master of Counselling	Tabor College

If Christian Heritage College were unable to continue to offer the course of study in which domestic students were currently enrolled, students would be able to choose either to receive a refund of the student contribution or tuition fee for any incomplete units of study or to accept the Course Assurance arrangements through either Tabor College or Avondale College.

Students are not obligated to enrol in the course in which they are offered enrolment under the tuition assurance arrangements, but if they choose to enrol with a third provider there is no obligation on the part of that provider to offer full credit transfer for the units of study completed or on the part of Christian Heritage College to guarantee admission or credit to any course offered by other providers.

## Tuition Assurance Arrangements

If Christian Heritage College were unable to offer a course of study in which students were enrolled, students would either receive a refund of the student contribution or tuition fee for any incomplete units of study or the funds would be transferred, with the student's agreement, to the second provider with which they enrol.

If Christian Heritage College is unable to provide this refund, a guarantee of refund is provided to domestic students by Christian Outreach Centre, which is the College's parent organisation. Under this guarantee, students have a right to make a claim directly on the guarantor for refund of student contribution or tuition fees for uncompleted units of study. To make such a claim, a student should prepare a statement of claim including the following information: student number, full name, current course of study, list of incomplete units to which the claim pertains, amount of refund of student contribution or tuition fee claimed. This claim should be mailed to:

The Administrator  
Tuition Assurance Guarantee  
Christian Outreach Centre  
PO Box 2577  
Mansfield Q 4122

These tuition assurance arrangements apply in respect of the following CHC course(s):

Course Code	Course Name
BS01	Diploma of Business
BS02	Advanced Diploma of Business
BS03	Diploma of Management
BS04	Associate Degree in Business
BS11	Bachelor of Business
BS41	Graduate Certificate in Management
BS42	Graduate Diploma in Management
CC11	Bachelor of Arts/Bachelor of Education (Secondary)
CC12	Bachelor of Arts/Bachelor of Education (Primary)
CC13	Bachelor of Social Science/Bachelor of Education
CC14	Bachelor of Social Science/Bachelor of Business
CC15	Bachelor of Social Science/Bachelor of Ministry
CC16	Bachelor of Ministry/Bachelor of Education (Secondary)
CC18	Bachelor of Arts/Bachelor of Business
CC19	Bachelor of Arts/Bachelor of Ministry
CC20	Bachelor of Arts / Bachelor of Education (Primary/Early Years)
CC21	Bachelor of Arts / Bachelor of Education (Primary/Middle Years)
CC22	Bachelor of Arts / Bachelor of Education (Secondary/Middle Years)
ED11	Bachelor of Education (Primary)
ED12	Bachelor of Education (Primary/Early Childhood Education)
ED13	Bachelor of Education (Secondary)
ED14	Bachelor of Education (Graduate Entry)
ED15	Bachelor of Education (Primary/Early Years)
ED16	Bachelor of Education (Primary/Middle Years)
ED17	Bachelor of Education (Secondary/Middle Years)
ED18	Bachelor of Education (Secondary/Middle Years - Graduate Entry)
ED31	Bachelor of Education (Inservice)
ED32	Bachelor of Education (Inservice) (Pre-registration)
ED33	Bachelor of Education (Inservice) (Extended)
ED34	Bachelor of Education (Inservice) (Extended) (Pre-registration)
ED42	Graduate Certificate in Christian Education
ED43	Graduate Diploma in Christian Education
ED44	Graduate Certificate in TESOL
ED45	Graduate Diploma in TESOL
ED46	Graduate Certificate in Christian Education (Pre-registration)
ED47	Graduate Diploma in Christian Education (Pre-registration)
ED51	Master of Education
ED52	Master of Education (Pre-registration)
HU11	Bachelor of Arts
HU13	Bachelor of Arts (Youth Studies)
MS01	Diploma of Ministry
MS03	Diploma of Ministry Studies
MS04	Diploma of Biblical Studies
MS05	Diploma of Practical Ministry
MS11	Bachelor of Ministry
MS41	Graduate Certificate of Ministry Studies
MS42	Graduate Diploma in Ministry Studies
SS01	Diploma of Interpersonal Studies
SS02	Diploma of Counselling
SS03	Associate Degree in Youth Studies

Course Code	Course Name
SS04	Diploma of Social Science
SS05	Associate Degree in Social Science (Counselling)
SS06	Associate Degree in Social Science
SS11	Bachelor of Social Science
SS12	Bachelor of Social Science (Counselling)
SS13	Bachelor of Social Science (Youth Studies)
SS14	Bachelor of Arts (Counselling)
SS15	Bachelor of Social Science (Human Services)
SS16	Bachelor of Social Science (Chaplaincy)
SS41	Graduate Certificate in Human Behaviour
SS42	Graduate Diploma in Counselling Studies
SS43	Graduate Diploma in Human Studies
SS44	Graduate Certificate in Marriage & Family Counselling
SS45	Graduate Diploma in Youth Studies
SS46	Graduate Diploma in Chaplaincy
SS47	Graduate Certificate in Couple Counselling
SS51	Master of Counselling
SS52	Master of Counselling (Honours)

Further information is available from the Christian Heritage College Registrar's Office.