This sample unit outline is provided by CHC for prospective and current students to assist with unit selection.

Elements of this outline which may change with subsequent offerings of the unit include Content, Required Texts, Recommended Readings and details of the Assessment Tasks.

Students who are currently enrolled in this unit should obtain the outline for the relevant semester from the unit lecturer.
### Unit Name
Effective Teams

### Unit Code
JC210

### Awards
- Diploma of Ministry - Social Justice
- Bachelor of Ministry

### Core/Elective
Elective

### Pre/co-requisites
Nil

### Modes
Internal and External

### Delivery/Contact hrs
Nominal 10 hours per week x 14 weeks = 140 hours (10 credit points)
Contact - 42 hours; Engagement with unit materials readings - 50 hours; Assignment preparation - 48 hours

### Unit Coordinator
Ps Marika Kaloutsis

### Teaching Staff
Ps Marika Kaloutsis

### Unit Rationale
Teams play a vital role in ministry in a number of ways and create a fertile climate for spiritual service, a sense of shared mission, wise stewardship of resources, and mutual supportiveness. Teams represent a clear biblical strategy for ministry, as modelled by Jesus and His disciples. It also fosters community, one of the major themes of the Bible, and plays a vital role in the synergised outworking of church life and mission.

This unit equips students to effectively engage in team ministry, both as part of a team, and in the role of leading a team. It develops an understanding of team dynamics, based on premises and principles gleaned from critical reflection on various models and practices of team. From there the unit fosters a variety of practical ministry skills for working with teams. It also empowers students to evaluate the effectiveness of teams against set criteria, in order to improve this effectiveness.

### Contribution to Course Outcomes:
The unit further contributes to the process of developing skills for ministry, by providing specific skills for team management and team ministry, as part of the broader range of ministry practices.

### Learning Outcomes:
On completion of this unit, students will have provided evidence that they have:

1. Compared and contrasted Biblical and contemporary models of team;
2. Analysed and discussed various dynamics of team;
3. Assessed various roles in team, and strategies to facilitate synergy in team through the outworking of these roles;
4. Identified and discussed differing team member’s tasks and functions for effective execution of the team’s project and the accomplishment of specific goals;
5. Assessed and evaluated the effectiveness of a team’s functioning based on selected criteria;
6. Examined the fostering of a healthy spiritual life within team;
7. Critically reflected on functions of team leadership;
8. Written at an appropriate tertiary standard (with special attention to correct grammar, punctuation, spelling, vocabulary, usage, sentence structure, logical relations, style, referencing and presentation).

### Content:

<table>
<thead>
<tr>
<th>Week</th>
<th>Topics</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>The Bible and teams</td>
</tr>
<tr>
<td>2</td>
<td>Understanding contemporary team dynamics, models and processes</td>
</tr>
<tr>
<td>3</td>
<td>Defining roles in teams - biblical and secular</td>
</tr>
</tbody>
</table>
4. Relationships in teams - from mobilising a team to becoming an empowering community of synergy
5. The function of the team leader
6. Organising teams
7. Vision, goals and strategies for teams
8. Developing teams and team members
9. The function of the “second” in team - being a good follower
10. Teams and project execution
11. The spiritual life of the team
12. Communication in team
13. Dealing with team challenges
14. Ethics in team - boundaries, induction, legalities, confidentiality

Set Text Requirements:

Ott, ES 2005, Transform your Church with Ministry Teams, Eerdmans, Grand Rapids, MI.

Recommended readings:

Cordeiro, W 2005, Doing Church as a Team, Regal Books, Ventura, CA.
Hornsby, B 2006, Success for the Second in Command, Creation Books, Lake Mary, FL.
McIntosh, L 2000, Staff your Church for Growth: Building Team Ministry in the 21st Century, Baker, Grand Rapids, MI.
Putman, J 2009, Church is a Team Sport: A Championship Strategy for Doing Ministry Together, Baker, Grand Rapids, MI.
Williford, C & Williford, C 2007, How to Treat a Staff Infection: Resolving Problems in Your Church or Ministry Team, Baker, Grand Rapids, MI.

Assessment:

<table>
<thead>
<tr>
<th>Assessment Item</th>
<th>Topic/s</th>
<th>Learning Outcomes assessed</th>
<th>Week Due</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essay (1500 words)</td>
<td>1, 2, 4</td>
<td>1, 2</td>
<td>5</td>
<td>30%</td>
</tr>
<tr>
<td>Evaluation and Report (3500 words)</td>
<td>3-14</td>
<td>3-7</td>
<td>14</td>
<td>70%</td>
</tr>
</tbody>
</table>

NB: Students must complete all assessment tasks and parts thereof successfully to achieve a passing grade for this unit.