

School of Social Sciences

Undergraduate Courses Unit Selection Guide

Semester 1, 2012



Dear Student,

Congratulations and welcome to the School of Social Sciences at Christian Heritage College. The purpose of this guide is to assist you with your unit selection for Semester 1, 2012.

As an undergraduate student in the School of Social Sciences, you will be enrolled in one of the courses noted below, along with their course codes:

School of Social Sciences Undergraduate Courses	CHC Code
Diploma of Social Science	SS04
Bachelor of Social Science	SS11
Bachelor of Social Science (Counselling)	SS12

You will need to select the units in which you wish to enrol in Semester 1, 2012. The number of units you select will depend upon the level of workload you wish to undertake. At CHC, each unit is given a weighting of 10 credit points (10cp), unless otherwise indicated, which means that it requires an average of 10 hours per week of study over the course of a semester to complete.

The normal full-time load for Social Sciences students is 4 units, or 40 credit points, per semester (the equivalent of 40 hours of study per week). To be eligible for Centrelink benefit payments, students must enrol in at least 75% of the normal full-time load; for Social Sciences students this means at least 3 units per semester.

Part-time students will choose how many units they enrol in depending on their other commitments. If you work on the basis that each unit requires 10 hours of study per week, it should give you an idea of how many units you can fit into your schedule.

If you think that you may be eligible for transfer of credit or exemption from any of these units, you should contact your Course Coordinator as soon as possible, as you may not apply for transfer of credit for a unit in which you are currently enrolled.

Selecting your units

The tables below will assist you to select your units for Semester 1, 2012 according to the course in which you are enrolled.

Diploma of Social Science (SS04)

The units which comprise the first semester of the Diploma of Social Science are as follows:

Unit Code	Unit Title	Core/Elective	Credit Points
CS100	Christian Discipleship	Core	10
LA110	Academic Communication	Core	10
	Elective	Elective	10
	Elective	Elective	10

Elective units are to be chosen from the following fields of study, according to course rules (30 credit points of Elective units in any Social Science field and 10 credit points of Elective units in any field). The units being offered in Semester 1, 2012 which may count as Electives within the Diploma of Social Science are indicated below. For a full list of Elective units, please see the *School of Social Sciences Student Handbook 2012*.

Field of study		
<i>Unit Code</i>	<i>Unit Title</i>	<i>Credit Points</i>
Chaplaincy		
CH101	Introduction to Chaplaincy	10
Community Development		
CD101	Introduction to Community Development*	10
HS111	The Person of the Community Worker*	10
Counselling		
CO161	Basic Counselling Skills*	10
HB101	Introduction to Psychology	10
Human Behaviour		
HB101	Introduction to Psychology	10
Human Services		
CD101	Introduction to Community Development*	10
HS101	Introduction to Human Services	10
HS111	The Person of the Community Worker*	10
Youth Work		
CD101	Introduction to Community Development	10
HS161	Human Services Skills*	10
YO100	Introduction to Youth Work	10
Other fields		
Students may complete elective units from other fields of study (eg Christian Studies, Ministry, Business Studies), subject to the fulfilment of course rules and with the approval of the Course Coordinator.		

* These units can be completed in the Internal or Intensive modes only (as offered).

Bachelor of Social Science (SS11)

There are three course structure options available within the Bachelor of Social Science (SS11). These are explained in the tables below. In each case, students complete a program of core units, with the remainder of their units being chosen from the fields of study indicated in each option.

<p>Option 1</p> <ul style="list-style-type: none"> • Core units (90 credit points)¹ • Major 1 (80 credit points from one field of study) • Major 2 (80 credit points from one field of study) <p><i>Fields of study available for majors:</i></p> <table> <tbody> <tr> <td>- Community Development</td> <td>- Counselling</td> <td>- Human Services</td> <td>- Youth Work</td> </tr> <tr> <td>- Chaplaincy</td> <td>- Human Behaviour</td> <td>- Studies in Society</td> <td>- Other (as approved)</td> </tr> </tbody> </table>	- Community Development	- Counselling	- Human Services	- Youth Work	- Chaplaincy	- Human Behaviour	- Studies in Society	- Other (as approved)
- Community Development	- Counselling	- Human Services	- Youth Work					
- Chaplaincy	- Human Behaviour	- Studies in Society	- Other (as approved)					
<p>Option 2</p> <ul style="list-style-type: none"> • Core units (90 credit points)¹ • Major 1 (80 credit points from one field of social science study) • Minor 1 (40 credit points from one field of study) • Minor 2 (40 credit points from one field of study) <p><i>Fields of study available for majors and minors:</i></p> <table> <tbody> <tr> <td>- Community Development</td> <td>- Counselling</td> <td>- Human Services</td> <td>- Youth Work</td> </tr> <tr> <td>- Chaplaincy</td> <td>- Human Behaviour</td> <td>- Studies in Society</td> <td>- Other (as approved)</td> </tr> </tbody> </table>	- Community Development	- Counselling	- Human Services	- Youth Work	- Chaplaincy	- Human Behaviour	- Studies in Society	- Other (as approved)
- Community Development	- Counselling	- Human Services	- Youth Work					
- Chaplaincy	- Human Behaviour	- Studies in Society	- Other (as approved)					

¹ SO252 Culturally Sensitive and Inclusive Practice may be counted towards a major in Options 1 and 2 and towards an extended major in Option 3.

Option 3			
<ul style="list-style-type: none"> • Core units (90 credit points)¹ • Extended major (120 credit points from one field of study) • Electives (40 credit points from one or more fields of study; not that chosen for extended major) 			
<i>Fields of study available for extended major:</i>			
- Community Development	- Chaplaincy	- Human Services	- Youth Work
<i>Fields of study available for electives:</i>			
- Counselling	- Human Behaviour	- Studies in Society	- Other (as approved)

Core program

Each of the options above includes a program of core units. Full details of the core program can be found in the *School of Social Sciences Student Handbook 2012*. Those core units which should be completed in Semester 1, 2012 are as follows:

<i>Unit Code</i>	<i>Unit Title</i>	<i>Core/Elective</i>	<i>Credit Points</i>
CS100	Christian Discipleship	Core	10
LA110	Academic Communication	Core	10

Areas of study for Majors, Minors and Extended Majors

The areas which constitute majors, minors and extended majors in the Bachelor of Social Science are noted in the 'Options' table above. With the approval of the Course Coordinator, majors and minors may be imported from other Schools of CHC, subject to the fulfilment of course rules.

The areas in which you undertake units, and the number of units you undertake in each area, depends upon the choices made regarding course structure and field(s) of study. In your first semester of study, you should select 100-level, or *introductory*, units in the fields which you have chosen. Those that are being offered in Semester 1, 2012 in the various fields of study are indicated below. For a full list of Elective units, please see the *School of Social Sciences Student Handbook 2012*.

<i>Fields of study</i>		
<i>Unit Code</i>	<i>Unit Title</i>	<i>Credit Points</i>
Chaplaincy		
CH101	Introduction to Chaplaincy	10
Human Behaviour		
HB101	Introduction to Psychology	10
Studies in Society		
SO101	Australian Society: Introduction to Sociology	10
Youth Work		
CD101	Introduction to Community Development*	10
YO100	Introduction to Youth Work	10

* These units can be completed in the Internal or Intensive modes only (as offered).

For information regarding units which are available in areas offered by other Schools of CHC, please contact your Course Coordinator.

Bachelor of Social Science (Counselling) (SS12)

The units which form the first semester of the Bachelor of Social Science (Counselling) are:

<i>Unit Code</i>	<i>Unit Title</i>	<i>Core/Elective</i>	<i>Credit Points</i>
CO160	Attending to the Human Story*	Core	10
CS100	Christian Discipleship	Core	10
HB101	Introduction to Psychology	Core	10
LA110	Academic Communication	Core	10

* These units can be completed in the Internal or Intensive modes only (as offered).

Changing your unit selection

If you wish to change your enrolment after submitting your Unit Selection, you must submit a completed *Application for Change to Unit Selection* form. Changes to your unit selection may have an effect upon transcript data and fees payable, depending upon the date upon which any such changes are made, as outlined in the table below. Please refer to the *School of Social Sciences Student Handbook* for further details and the dates which apply to changes to unit selection.

Census date

The Census date is the date in each semester on which all enrolment information is to be finalised. No changes can be made to enrolment information after this date, except those allowed by federal legislation.

The Census Date for each semester is declared by CHC in Student Handbooks and on the CHC website. Note carefully the following outcomes for withdrawal from units. The Census date for Semester 1, 2012 is **Wednesday, 21 March**:

Change to Unit Selection	Transcript Entry	Fees Payable
Up to and including Census date	Nil	Nil
After Census date to end of Week 8	W - Withdrawn	Full fees
Week 9 to end of semester	WF - Withdraw Fail	Full fees