This information sheet sets out the **student services and amenities fee** (SA fee) charged to students for the 2016 academic year. All amounts are given in Australian dollars.

The SA fee is a fee that is charged for student services and amenities of a non-academic nature\(^1\). The amount of the SA fee is calculated according to the number of credit points in which you are enrolled at the census dates in Semesters 1 and 2, regardless of mode of study, to a maximum annual amount set by the Australian government. In 2016, the maximum SA fee amount is $290.

The SA fee is payable on or before the census date in each semester. Under Commonwealth legislation, the SA fee is non-refundable and is not eligible for HELP debt remittance should you withdraw from a unit after the census date in a semester. The census dates for Semesters 1 and 2, 2016 are:

- Semester 1, 2016 - Wednesday, 23 March 2016
- Semester 2, 2016 - Thursday, 18 August 2016

The amount of the SA fee in 2016 is as follows:

<table>
<thead>
<tr>
<th>Unit credit point value</th>
<th>SA fee amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>10 credit points</td>
<td>$36</td>
</tr>
<tr>
<td>20 credit points</td>
<td>$72</td>
</tr>
<tr>
<td>30 credit points</td>
<td>$108</td>
</tr>
</tbody>
</table>

**Paying the student services and amenities fee**

Payment of the SA fee may be made in a number of ways:

- Payment of the full amount to CHC on or before the census date;
- Payment of part of the amount to CHC on or before the census date, and payment of the balance deferred through the Australian government’s SA-HELP scheme (eligible students only); or
- Deferral of the full amount through the Australian government’s SA-HELP scheme (eligible students only).

Students who are Australian citizens or who hold permanent humanitarian visas are eligible to access the Australian government’s SA-HELP scheme to defer the payment of their SA fee. Eligible students who wish to defer all or part of their SA fee must submit a completed *Request for SA-HELP assistance* form to CHC on or before the census date of the first semester in which they wish to access the SA-HELP scheme. You are also required to provide CHC with your tax file number (TFN) or a *Certificate of application for a tax file number* from the Australian Taxation Office (ATO).

Once you have applied for SA-HELP assistance for a course of study, you do not need to re-apply in subsequent semesters; however, you are required to re-apply if you change your course or if you change providers. If you are enrolled at two different providers, you will need to submit a form at each provider where you wish to access SA-HELP to pay the SA fee.

Eligible students are able to access SA-HELP regardless of whether or not they access either FEE-HELP and/or HECS-HELP. If you use SA-HELP, the amount will be added to your accumulated HELP debt.

For further information, please consult the CHC *Student Handbook*, the CHC website ([www.chc.edu.au](http://www.chc.edu.au)), or the Australian government’s *Study Assist* website ([www.studyassist.gov.au](http://www.studyassist.gov.au)).

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\(^1\) The student services and amenities fee does not apply to overseas students who are enrolled in the BestSemester program through the Australia Studies Centre in 2016.