

## ***What is the census date?***

Units of study offered in each of the semester of the CHC academic year have a **census date**. The census date is the date on which a student's enrolment in the units offered in that semester must be finalised.

CHC will set the census date for each unit of study available in each of the semesters of the CHC academic year and publish it in **April** for units of study with a census date between 1 July and 31 December of the same year, and **October** for units of study with a census date between 1 January and 30 June of the subsequent year.

## ***Census dates for 2017***

- Semester 1, 2017 - Wednesday, 22 March 2017
- Winter Semester, 2017 - Monday, 12 June 2017
- Semester 2, 2017 - Thursday, 17 August 2017
- Semester 3, 2017 - Monday, 11 December 2017

## ***Importance of the census date***

The census date is important as it is the deadline for *all* of the following:

- finalising enrolment with Christian Heritage College;
- completing and submitting a *Request for FEE-HELP* form (eligible fee-paying students);
- completing and submitting a *Request for Commonwealth support and HECS-HELP* form (eligible Commonwealth supported students);
- completing and submitting a *Request for OS-HELP* form (eligible Commonwealth supported students);
- paying all or part of your tuition fees up-front<sup>1</sup>;
- paying all or part of your student contribution amount upfront;
- providing your Tax File Number, if you have requested a FEE-HELP, HECS-HELP or OS-HELP loan.

If a student who is in a full fee place remains enrolled in any unit(s) after the census date of a particular semester, the student is liable for the tuition fees for any unit(s) in which he/she is enrolled. The student will incur a FEE-HELP debt following the census date for any unit(s) for which he/she has requested a HELP loan. To avoid incurring a HELP debt, a student must withdraw from any unit(s) in which he/she is enrolled on or before the census date.

If a student who is in a Commonwealth supported place remains enrolled in any unit(s) after the census date of a particular semester, the student is liable for the student contribution amount of any unit(s) in which he/she is enrolled. The student will incur a HECS-HELP debt following the census date for any unit(s) for which he/she has requested a HELP loan. To avoid incurring a HELP debt, a student must withdraw from any unit(s) in which he/she is enrolled on or before the census date.

Please refer to the *CHC Student Handbook* and the *Fees and Charges, EFTSL Values Units of Study and Units on Offer* documents on the CHC website for further details.

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<sup>1</sup> Please see the [Study Assist](#) website for information regarding the loan fee which applies to FEE-HELP loans for undergraduate courses.