



CHRISTIAN HERITAGE COLLEGE

EMPLOYMENT APPLICATION

Please provide the information requested below by completing the form electronically. When the form is complete, please print, sign, scan the form and return, along with your Resume and Cover Letter to recruitment@chc.edu.au

1. General Information

Position for which you are applying:

Date of application:

Name:

Street address:

City:

State:

Postcode:

Mobile phone:

Home phone:

Email address:

Citizenship:

2. Academic/Educational Background

University/College	Major	Name of qualification	Dates of attendance

2. Higher Education Teaching Experience (academic positions only)

University/College	Role title	Dates (From – To)	Supervisor	Phone number

May we contact the supervisors listed above?

If not, indicate those you do not wish us to contact, and state why.

4. Other Professional Work Experiences

Place of employment	Role title	Dates (From – To)	Supervisor	Phone number

May we contact the supervisors listed above?

If not, indicate those you do not wish us to contact, and state why.

5. Professional and Personal References

Please provide the names, addresses and telephone number of three individuals who can serve as references for you in the following areas: A) academic or teaching background (academic positions only); B) professional background; and C) Christian background (a reference from your current pastor is required). If you are selected for Part Two of the application process, you will need to submit letters of reference from these individuals.

A) Academic or Teaching Background (academic positions only)

Name:

Street address:

City:

State:

Postcode:

Mobile phone:

Email:

Relationship:

B) Professional Background

Name:

Street address:

City:

State:

Postcode:

Mobile phone:

Email:

Relationship:

C) Christian Background (reference from current pastor required)

Name:

Church name:

Denomination:

Street address:

City:

State:

Postcode:

Mobile phone:

Email:

7. Personal Information (answers to questions marked * are voluntary)

Date of birth:

Sex:

Race/ethnicity*:

Marital status*:

Church fellowship or denominational affiliation:

9. Declaration

Christian Heritage College (CHC) is an institution based upon Christian principles and values. Individuals who desire to affiliate as faculty and staff must be examples and models of an active Christian faith.

CHC operates in accordance with federal and state legislation which, as amended, prohibits discrimination on the basis of age, race, colour, sex, national or ethnic origin or disability and provides for secure handling of all personal and educational records and materials. No question on this application is intended to secure information to be used for such discrimination.

I understand that:

1. falsification of information in this application will result in its cancellation and, if employed, may be cause for dismissal; and
2. employment is subject to satisfactory reference, criminal background, employment checks and verification of employment status.

I give CHC permission to contact my current and past employers, and to secure additional job-related information, except those as noted in the relevant sections above.

Signature:

Date: