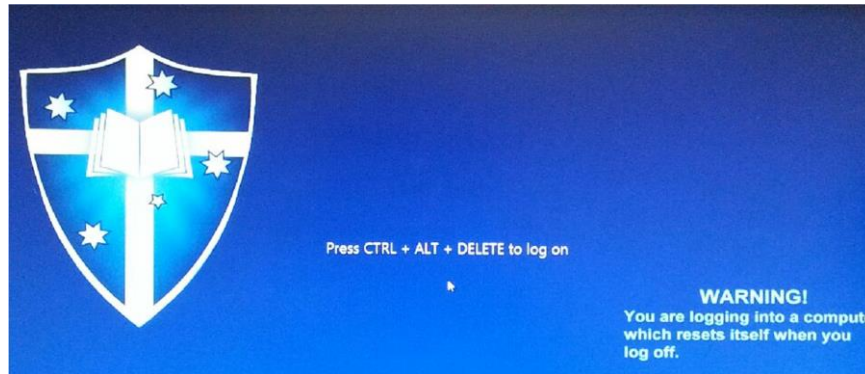




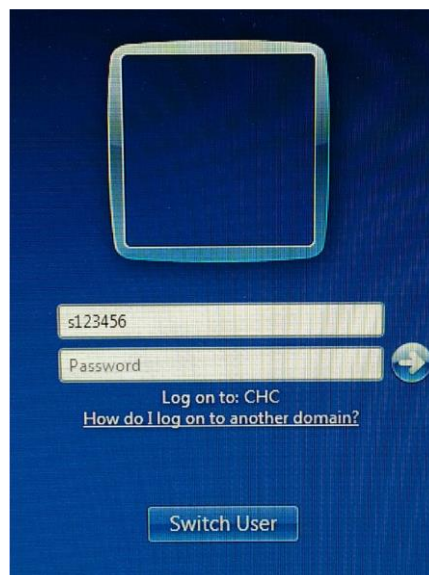
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Library Computers

1. When you use the student computers in the library, the first screen you see will look like the one below. Press Ctrl + Alt + Delete keys together.



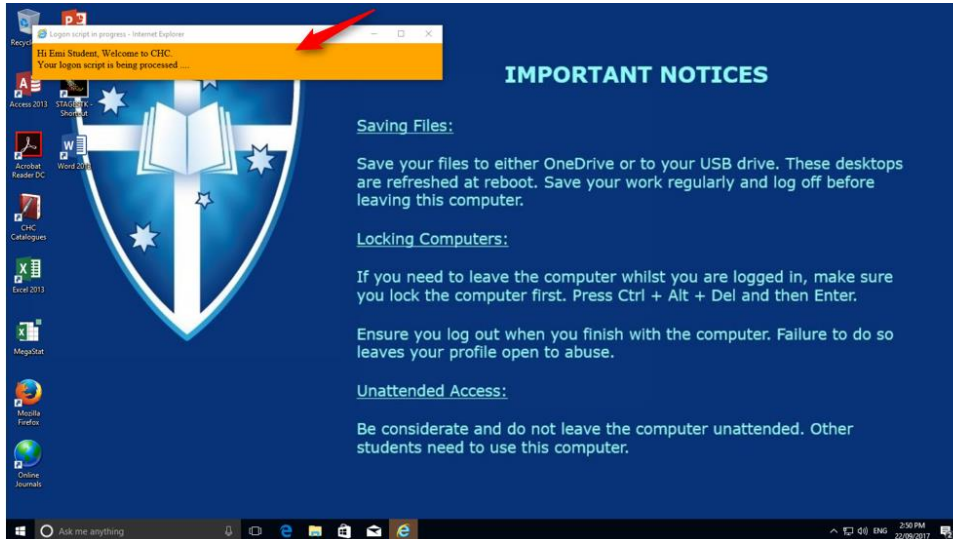
2. Log in with your **Network username and password** which you received via email (your network username is your student number with a lower case 's' in front and your password is the same as your CHC Office 365 Email password). Ensure that you are logging on to **CHC**.





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3. After logging in, an orange **Logon script widow** will appear on the top left corner of the screen. Do not close this window – leave it until it disappears by itself. If you close this window, you will not be able to access the printers (however, if the orange logon script doesn't disappear after a long time, please minimise it).



IMPORTANT TERMS OF USE

The CHC internet is made available to students for study purposes. It is understood that when a student logs onto the internet whilst on campus, it is to access CHC emails and any sites that a lecturer may require the student to visit for study purposes.

You have a daily quota on your internet usage whilst on campus. If you consume your daily limit, you will receive a notification. Your quota is reset daily.